



RESIDENTIAL VARIANCE REQUEST FOR INCREASED WATER BUDGET

Name: _____ Phone #: _____ E-Mail: _____

Account #: _____ Service Address: _____

The purpose of this form is to request a variance. A variance is an allocation of water greater than the standard amount MNWD uses for your home type. If you require a variance based upon the criteria below, please complete and return this form. Variances are subject to periodic review by MNWD.

I Request a Variance for the Following Reason(s):

Variances to Allocations

Additional People in Home (Choose One)

If requesting more than two additional occupants over the default number, please list the names below.

Detached home with more than 4 permanent residents: Total number in household _____

Attached home with more than 3 permanent residents: Total number in household _____

Apartment with more than 2 permanent residents: Total number in household _____

Please list the names of the permanent residents in the home _____

Increased allocations for additional occupants may be reviewed annually.

The District reserves the right to request proof of residency.

Adjusted Irrigated Landscape Area

Current irrigated area from water bill _____ sq. ft.

Requested new irrigated landscape area _____ sq. ft.

Licensed Child or Elderly Care Facility in a Residential Dwelling. *(A Copy of Business License is required.)*

Total number of children _____ Total number of live-in elders _____

Medical Needs – Attach a doctor’s note explaining the medical equipment and/or the additional gallons of water necessary per day. Please do not disclose any specific medical condition.

Total Gallons per month _____

Livestock (Weighing over 100 Pounds each)

Type of livestock _____ Number of animals _____

Adjustment of Charges *Stage 2 of the Water Shortage Contingency Plan (WSCP) is in effect until February 28, 2017, and Stage 1 of the WSCP is in effective as of March 1, 2017, through June 30, 2017.

For bills prior to March 1, 2017, in accordance with Stage 2 of the WSCP, there will be no adjustment of charges for consumption in Tiers 4 and 5 after July 1, 2015. Bills after March 1, 2017, may be submitted for review for a potential adjustment of charges for consumption in Tiers 4 and 5.

Adjustment requests must be submitted within one (1) month of the affected bill, and adjustments will be made only to the most recent bill. All billing units that were billed in Tiers 4 and 5 will be recalculated at the Tier 3 rate. All bill adjustments will be made in the form of a credit to the customer's account. Checks will not be issued.

- **Pools (Permitted once every five years and if filled before June 1, 2015)*** *Spas and Ponds are Not Eligible. Submit form when bill is received.*

Date Filled _____ Dimensions: Width _____ Length _____ Average Depth _____ Total Gallons _____

- **Leak Repairs (Not permitted between July 1, 2015, and March 1, 2017, due to Stage 2 of the WSCP)***

Date of Repair _____ Indoor _____ Outdoor _____

Describe the repair and provide invoice/receipt that the repair has been completed. _____

- **New California Friendly Landscapes (Variance is awarded between November and April)***

Please include documentation reflecting new California Friendly Landscape and photos.

- **Courtesy Adjustment – New Customer (within the first year)***

New customers are eligible for one (1) courtesy adjustment within the first 12 months of starting water service within the District for their most recent bill at the time of notification to the District. To be eligible for a courtesy adjustment, a customer must have been billed within Tiers 4 and/or 5.

Reason for Courtesy Adjustment _____

- **Irrigation Timer Malfunction (Once Every Three Years)***

Please include an invoice / receipt of repair.

- **Other***

There may be instances where an increased allocation on a permanent or temporary basis may be appropriate. If this is the case, please provide the details on the lines below and attach any documentation. Our Customer Service Department will contact you regarding your request.

An approved variance will become effective starting with the bill following the date the District processes the Residential Variance Adjustment form. An approved variance request will increase the base allocation (Tier 1 and/or Tier 2), and will be determined on a case-by-case basis.

Please mail in or drop off variance form and any supporting documents to:
 Moulton Niguel Water District
 27500 La Paz Road
 Laguna Niguel, CA 92677

It is the responsibility of the customer to contact the District and request adjustment to their base allocation through a Residential Variance Adjustment form.

No retroactive bill adjustments will be made for increases in household population or medical needs.

Any customers providing falsified information to the District may be liable for back charges. Bill calculations based on falsified information will be recalculated with corrected customer account details.

I affirm that the information contained herein, including attachments, is complete and accurate. I understand that all variances are subject to change based on future water conservation requirements.

Signature _____

Date _____

District Use Only

Approved _____ Denied _____ Increase in BUs _____ Signature _____ Date _____