



moulton niguel water district

MINUTES OF THE ADMINISTRATIVE COMMITTEE MEETING MOULTON NIGUEL WATER DISTRICT BOARD OF DIRECTORS

November 4, 2020

A Regular Meeting of the Administrative Committee of the Moulton Niguel Water District was held in accordance with the Governor's Executive Order N-29-20 in an effort to prevent the spread of COVID-19 (Coronavirus). As a result, there was no public location for the public to attend in person. The meeting was called to order at 10:08 AM on November 4, 2020. There were present and participating at 26880 Aliso Viejo Pkwy, Suite 150, Aliso Viejo, CA:

DIRECTORS

Richard Fiore	Director/Chair
Kelly Jennings	Director
Gary Kurtz	Director (via teleconference)

Also present and participating were:

STAFF MEMBERS IN-PERSON

Matt Collings	Assistant General Manager
Tim Bonita	Recording Secretary

STAFF MEMBERS, LEGAL COUNSEL, AND MEMBERS OF THE PUBLIC

Joone Lopez	General Manager
Rod Woods	Director of Engineering
Johnathan Cruz	Director of Financial Planning & Innovation
Gina Hillary	Director of Human Resources
Todd Novacek	Director of Operations
Ryan Guiboa	Best, Best, & Krieger (General Counsel)
Trevor Agrelius	MNWD
Matt Brown	MNWD
Todd Dmytryshyn	MNWD
Medha Patel	MNWD
Genevieve Ramirez	MNWD
Lindsey Stuvick	MNWD

1. CALL MEETING TO ORDER

The meeting was called to order by Chairmen Fiore at 10:08 a.m. Chairman Fiore stated that the meeting was being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency. As stated on the agenda, there was no public location for attending the meeting in person. The agenda also stated that the public could listen and provide comment telephonically by calling the number listed on the agenda.

2. APPROVE THE MINUTES OF THE SEPTEMBER 30, 2020 ADMINISTRATIVE COMMITTEE MEETING

MOTION DULY MADE BY KELLY JENNINGS AND SECONDED BY RICHARD FIORE, MINUTES OF THE SEPTEMBER 30, 2020 ADMINISTRATION COMMITTEE MEETING WERE APPROVED AS PRESENTED. THE VOTE WAS UNANIMOUS WITH DIRECTORS RICHARD FIORE, KELLY JENNINGS AND GARY KURTZ ALL VOTING 'AYE'.

3. PUBLIC COMMENTS

None.

DISCUSSION ITEMS

4. Draft Audit Reports for the Fiscal Year Ended June 30, 2020

Matt Collings provided information on the item. Discussion ensued regarding the item.

5. Property Management Services Contract

Matt Collings provided details on the item. Discussion ensued regarding the item.

INFORMATION ITEMS

6. November Customer Communications Report

Medha Patel presented the Customer Communications Report.

7. H2O for HOAs Update

Lindsey Stuvick provided the H2O for HOAs Update.

ADJOURNMENT

The meeting was adjourned at 10:46 a.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "T. Bonita". The signature is written in a cursive style with a horizontal line above the letters.

Tim Bonita
Recording Secretary