



# **moulton niguel water district**

## **MINUTES OF THE ADMINISTRATIVE COMMITTEE MEETING MOULTON NIGUEL WATER DISTRICT BOARD OF DIRECTORS**

**September 2, 2020**

A Regular Meeting of the Administrative Committee of the Moulton Niguel Water District was held in accordance with the Governor's Executive Order N-29-20 in an effort to prevent the spread of COVID-19 (Coronavirus). As a result, there was no public location for the public to attend in person. The meeting was called to order at 10:00 AM on July 9, 2020. There were present and participating at 26880 Aliso Viejo Pkwy, Suite 150, Aliso Viejo, CA:

### **DIRECTORS**

Richard Fiore	Director
Kelly Jennings	Director
Gary Kurtz	Director (via teleconference)

Also present and participating were:

### **STAFF MEMBERS IN-PERSON**

Joone Lopez	General Manager
Paige Gulck	Board Secretary

### **STAFF MEMBERS, LEGAL COUNSEL, AND MEMBERS OF THE PUBLIC TELEPHONICALLY**

Matt Collings	Assistant General Manager
Rod Woods	Director of Engineering
Drew Atwater	Director of Finance & Water Resources
Gina Hillary	Director of Human Resources
Jose Solorio	Government Affairs Officer
Ryan Guiboa	Best, Best, & Krieger (General Counsel)
Tim Bonita	Recording Secretary
Trevor Agrelius	MNWD
Matt Brown	MNWD
Johnathan Cruz	MNWD
Medha Patel	MNWD

**1. CALL MEETING TO ORDER**

*The meeting was called to order by Chairmen Fiore at 10:00 a.m. Chairman Fiore stated that the meeting was being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency. As stated on the agenda, there was no public location for attending the meeting in person. The agenda also stated that the public could listen and provide comment telephonically by calling the number listed on the agenda.*

**2. APPROVE THE MINUTES OF THE AUGUST 5, 2020 ADMINISTRATIVE COMMITTEE MEETING**

*MOTION DULY MADE BY KELLY JENNINGS AND SECONDED BY GARY KURTZ, MINUTES OF THE AUGUST 5, 2020 THE VOTE WAS UNANIMOUS WITH DIRECTORS RICHARD FIORE, KELLY JENNINGS, AND GARY KURTZ, ALL VOTING 'AYE'.*

**3. PUBLIC COMMENTS**

*Chairman Fiore stated that as permitted under the Brown Act, and in order to provide an equal opportunity for members of the public to provide comment without everyone talking over one another, public comments, on items on or off the agenda, would be taken during the Public Comment portion of the meeting. Chairman Fiore then asked if there was anyone on the phone who would like to provide comment. Hearing none, the Public Comment portion of the meeting was closed.*

**DISCUSSION ITEMS**

**4. Fiscal Year 2020-21 Meter Maintenance and Replacement Program**

*Matt Collings presented the item. Discussion ensued regarding the program. The committee recommended sending this item to the Board for consideration.*

**INFORMATION ITEMS**

**5. 5th Annual CA Water Data Summit: Solutions for Water Resiliency Recap**

*Drew Atwater presented the 5th Annual CA Water Data Summit: Solutions for Water Resiliency Recap*

**6. September Customer Communications Update**

*Medha Patel presented the September Customer Communications Update.*

**ADJOURNMENT**

*The meeting was adjourned at 10:34 a.m.*

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. Bonita', is written over a horizontal line.

Tim Bonita  
Recording Secretary