



moulton niguel water district

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MOULTON NIGUEL WATER DISTRICT

August 13, 2020

A Regular Meeting of the Board of Directors of the Moulton Niguel Water District was held in accordance with the Governor's Executive Order N-29-20 in an effort to prevent the spread of COVID-19 (Coronavirus). As a result, there was no public location for the public to attend in person. The meeting was called to order at 6:03 PM on August 13, 2020. There were present and participating at 26880 Aliso Viejo Pkwy, Suite 150, Aliso Viejo, CA:

DIRECTORS

Duane Cave	Vice President
Richard Fiore	Director
Donald Froelich	Vice President
Kelly Jennings	Director (via teleconference)
Gary Kurtz	Director (via teleconference)
Bill Moorhead	Director
Brian Probolsky	President

Also present and participating were:

STAFF MEMBERS IN-PERSON

Joone Lopez	General Manager
Paige Gulck	Board Secretary

STAFF MEMBERS, LEGAL COUNSEL, AND MEMBERS OF THE PUBLIC TELEPHONICALLY

Matt Collings	Assistant General Manager
Rod Woods	Director of Engineering
Drew Atwater	Director of Finance & Water Resources
Gina Hillary	Director of Human Resources
Todd Novacek	Director of Operations
Jeff Ferre	Best, Best, & Krieger (General Counsel)
Tim Bonita	Recording Secretary
Trevor Agrelius	MNWD
Larry Ballew	MNWD

Matt Brown	MNWD
Johnathan Cruz	MNWD
Todd Dmytryshyn	MNWD
Ronin Goodall	MNWD
David Larsen	MNWD
Shavonne Mays	MNWD
Sherry Wanninger	Member of the Public
Joe Berg	Municipal Water District of Orange County
Rob Hunter	Municipal Water District of Orange County
Megan Yoo Schneider	Municipal Water District of Orange County

1. CALL MEETING TO ORDER:

The meeting was called to order by President Probolsky at 6:03 p.m. President Probolsky stated that the meeting was being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor’s Executive Orders in response to the COVID-19 State of Emergency. As stated on the agenda, there was no public location for attending the meeting in person. The agenda also stated that the public could listen and provide comment telephonically by calling the number listed on the agenda.

2. PLEDGE OF ALLEGIANCE:

Director Moorhead led the pledge of allegiance.

3. PUBLIC COMMENTS:

President Probolsky stated that as permitted under the Brown Act, and in order to provide an equal opportunity for members of the public to provide comment without everyone talking over one another, public comments, on items on or off the agenda, would be taken during the Public Comment portion of the meeting. President Probolsky then asked if there was anyone on the phone who would like to provide comment. Member Elect Sherry Wanninger stated she looks forward to joining the District.

10. REGIONAL TURF REMOVAL AND NATURESCAPE INCENTIVE FUNDING UPDATE

At the prerogative of the President, and without objection from the Board, Item 10 was moved to this place in the meeting. General Manager Lopez introduced the item and solicited comments from MWDOC Director Megan Yoo Schneider who was on the phone to address any questions regarding the item. Discussion ensued and based on the latest information from MWDOC, Staff’s recommendation was modified to include only the recommended actions for Items 10(2) and (3). Therefore, it was recommended that the Board of Directors direct the General Manager or the Assistant General Manager to:

- 2) Effective 8/14/2020, decrease the total turf removal incentive for the District’s Turf Removal Program to \$2 per square foot and direct staff to add supplemental funding, as

needed, to maintain the \$2 per square foot funding level.

3) Effective 8/14/2020, decrease the turf removal incentive in the NatureScope Program to \$2 per square foot.

MOTION DULY MADE BY DONALD FROELICH AND SECONDED BY BILL MOORHEAD, ITEM 10 WAS APPROVED AS MODIFIED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

CONSENT CALENDAR ITEMS:(Items on the Consent Calendar have been discussed at the regularly scheduled Administrative and Technical Committee meetings)

4. MINUTES OF THE JULY 9, 2020 BOARD OF DIRECTORS MEETING
5. MINUTES OF THE JULY 16, 2020 SPECIAL BOARD OF DIRECTORS MEETING
6. ON-CALL SERVICE AGREEMENT FOR SEWER PIPE SHORT LINER INSTALLATION

It is recommended that the Board of Directors authorize the General Manager or Assistant General Manager to execute a three-year agreement with Performance Pipeline Technologies Inc. for a not-to-exceed amount of \$375,000.

7. CONSTRUCTION CONTRACT AWARD FOR PLANT 3A PRIMARY CLARIFIERS NO. 3 AND NO. 4 REHABILITATION

It is recommended that the Board of Directors award the construction services contract to Pacific Hydrotech Corporation in the amount of \$325,000; authorize the General Manager or Assistant General Manager to execute the contract; and to approve change orders up to 10% of the contract value.

8. PUMP REFURBISHMENT SERVICE AGREEMENTS

It is recommended that the Board of Directors authorize the General Manager or Assistant General Manager to execute the following three-year service agreements:

1) Pump Refurbishment Services Agreement with Evans Hydro, Inc. for a not-to-exceed amount of \$400,000.

2) Pump Refurbishment Services Agreement with Vaughan's Industrial Repair Co. Inc. for a not-to-exceed amount of \$400,000.

9. USBR WATERSMART GRANT FOR NATURESCAPE & SMART TIMER PROGRAMS (RESOLUTION 20-09)

It is recommended that the Board of Directors adopt the resolution entitled, "Authorizing the General Manager, or Designee, to Apply for, Receive, and Enter into a Cooperative Agreement, and Administer a Grant for the 2021 Bureau of Reclamation Water and Energy Efficiency Grant."

MOTION DULY MADE BY DUANE CAVE AND SECONDED BY RICHARD FIORE, CONSENT ITEMS 4 THROUGH 9 WERE APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

ADMINISTRATIVE MATTERS:

11. PROFESSIONAL SERVICE AGREEMENT FOR NATURESCAPE PROGRAM

It is recommended that the Board of Directors approve the Professional Services Agreement with Tree of Life Nursery; authorize the General Manager or Assistant General Manager to execute the Agreement for \$400,000.

MOTION DULY MADE BY DONALD FROELICH AND SECONDED BY BILL MOORHEAD, ITEM 11 WAS APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

INFORMATION ITEMS:

12. MONTHLY FINANCIAL REPORT

Trevor Agrelius presented the monthly financial report.

13. COVID-19 UPDATE

Joone Lopez provided a COVID Update.

GENERAL MANAGER MATTERS:(Brief general updates on District matters and/or brief general updates from staff - Informational purposes only.)

Joone Lopez stated that the District received the GFOA award for the 2019 CAFR. Joone also stated that the 5th Annual Data Summit will be held as a virtual event August 20-21, 2020. The Plant 2A upgrades projects are going well. Joone also reported that the US EPA will be releasing their report on workforce development soon. The District was one of eight selected throughout the US and will be covered in the report. Joone

reported that while the official selections have not been made, the District is on track to be named Top Workplace in Orange County.

14. ADOPTION OF A RESOLUTION APPOINTING DIRECTORS TO SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (RESOLUTION 20-10)

It is recommended that the Board of Directors approve the resolution entitled, "Appointing Directors to South Orange County Wastewater Authority".

Joone Lopez provided information on the item.

MOTION DULY MADE BY RICHARD FIORE AND SECONDED BY DONALD FROELICH, ITEM 14 WAS APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

PRESIDENT'S REPORT:

President Probolsky stated that staff has done a great job during this pandemic and he looks forward to the next 4 years together. He also stated that he attended the Sustain So Cal event and ACWA Conference.

BOARD REPORTS:

Director Fiore stated he attended various chamber events and the Southern California Water Coalition webinar and enjoys the ability to participate in programs he wouldn't be able to do so usually.

Director Cave stated that he is also enjoying virtual events and MNWD's involvement.

Director Moorhead echoed Director Fiore and Cave's sentiments.

Director Kurtz stated that it's been a great 30 years.

FUTURE AGENDA ITEMS (Any items added under this section are for discussion at future meetings only.):

None.

LATE ITEMS: (Appropriate Findings to be Made)

None.

ADJOURNMENT:

The meeting was adjourned at 7:31 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "T. Bonita". The signature is written in a cursive style with a horizontal line above the first part.

Tim Bonita
Recording Secretary