



moulton niguel water district

DRAFT

MINUTES OF THE ADMINISTRATIVE COMMITTEE MEETING MOULTON NIGUEL WATER DISTRICT BOARD OF DIRECTORS

April 1, 2020

A Regular Meeting of the Administrative Committee of the Moulton Niguel Water District was held telephonically at 10:00 AM on April 1, 2020. There were present and participating:

DIRECTORS

Richard Fiore	Director/Chair
Kelly Jennings	Director
Gary Kurtz	Director

Also present and participating were:

STAFF MEMBERS, LEGAL COUNSEL, AND MEMBERS OF THE PUBLIC

Joone Lopez	General Manager
Matt Collings	Assistant General Manager
Drew Atwater	Director of Finance & Water Resources
Gina Hillary	Director of Human Resources
Todd Novacek	Director of Operations
Rod Woods	Director of Engineering
Ruben Duran	Best, Best, & Krieger (General Counsel)
Paige Gulck	Board Secretary
Tim Bonita	Recording Secretary
Bill Moorhead	Member of the Public
Medha Patel	MNWD

1. CALL MEETING TO ORDER

The meeting was called to order by Chairmen Fiore at 10:00 a.m. Chairman Fiore stated that the meeting was being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency. As stated on the agenda, there was no public location for

attending the meeting in person. The agenda also stated that the public could listen and provide comment telephonically by calling the number listed on the agenda.

2. APPROVE THE MINUTES OF THE MARCH 4, 2020 ADMINISTRATIVE COMMITTEE MEETING

MOTION DULY MADE BY KELLY JENNINGS AND SECONDED BY GARY KURTZ, MINUTES OF THE MARCH 4, 2020 ADMINISTRATIVE COMMITTEE MEETING WERE APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS RICHARD FIORE, KELLY JENNINGS, AND GARY KURTZ ALL VOTING 'AYE'.

3. PUBLIC COMMENTS

Chairman Fiore stated that as permitted under the Brown Act, and in order to provide an equal opportunity for members of the public to provide comment without everyone talking over one another, public comments, on items on or off the agenda, would be taken during the Public Comment portion of the meeting. Chairman Fiore then asked if there was anyone on the phone who would like to provide comment. Hearing none, the Public Comment portion of the meeting was closed.

INFORMATION ITEMS

4. Community Outreach Report

Medha Patel presented the Community Outreach Report. Discussion ensued regarding future outreach activities during the COVID quarantine.

5. April Customer Communications Update

Medha Patel presented the April Customer Communications Update. Discussion ensued regarding keeping communications timely during this period.

ADJOURNMENT

The meeting was adjourned at 10:24 a.m.

Respectfully submitted,



Tim Bonita
Recording Secretary