



moulton niguel water district

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MOULTON NIGUEL WATER DISTRICT

April 9, 2020

A Regular Meeting of the Board of Directors of the Moulton Niguel Water District was held telephonically at 6:00 PM on April 9, 2020. There were present and participating:

DIRECTORS

Duane Cave	Vice President
Richard Fiore	Director
Donald Froelich	Vice President
Kelly Jennings	Director
Gary Kurtz	Director
Bill Moorhead	Director
Brian Probolsky	President

Also present and participating were:

STAFF MEMBERS, LEGAL COUNSEL, AND MEMBERS OF THE PUBLIC

Matt Collings	Assistant General Manager
Rod Woods	Director of Engineering
Drew Atwater	Director of Finance & Water Resources
Gina Hillary	Director of Human Resources
Todd Novacek	Director of Operations
Jose Solorio	Government Affairs Officer
Jeff Ferre	Best, Best, & Krieger (General Counsel)
Paige Gulck	Board Secretary
Tim Bonita	Recording Secretary
Trevor Agrelius	MNWD
Matthew Brown	MNWD
Johnathan Cruz	MNWD
Todd Dmytryshyn	MNWD
Medha Patel	MNWD
Genevieve Ramirez	MNWD

1. CALL MEETING TO ORDER:

The meeting was called to order by President Probolsky at 6:02 p.m. President Probolsky stated that the meeting was being conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency. As stated on the agenda, there was no public location for attending the meeting in person. The agenda also stated that the public could listen and provide comment telephonically by calling the number listed on the agenda.

2. PUBLIC COMMENTS:

President Probolsky stated that as permitted under the Brown Act, and in order to provide an equal opportunity for members of the public to provide comment without everyone talking over one another, public comments, on items on or off the agenda, would be taken during the Public Comment portion of the meeting. President Probolsky then asked if there was anyone on the phone who would like to provide comment. Hearing none, the Public Comment portion of the meeting was closed.

CONSENT CALENDAR ITEMS:(Items on the Consent Calendar have been discussed at the regularly scheduled Administrative and Technical Committee meetings)

3. MINUTES OF THE MARCH 10, 2020 SPECIAL BOARD OF DIRECTORS MEETING

4. MINUTES OF THE MARCH 12, 2020 BOARD OF DIRECTORS MEETING

MOTION DULY MADE BY GARY KURTZ AND SECONDED BY DONALD FROELICH, CONSENT ITEMS 3 AND 4 WERE APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

5. MINUTES OF THE MARCH 26, 2020 BOARD OF DIRECTORS MEETING

This item was pulled from consent. Discussion ensued regarding the item.

MOTION DULY MADE BY DUANE CAVE AND SECONDED BY GARY KURTZ, ITEM 5 WAS APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

6. PROFESSIONAL SERVICES AGREEMENT FOR EASTERN TRANSMISSION MAIN CONDITION ASSESSMENT

It is recommended that the Board of Directors approve the Professional Services Agreement with Black & Veatch in the amount of \$194,105; authorize the General Manager or Assistant General Manager to execute the agreement; and to approve amendments up to 10% of the contract value.

This item was pulled from consent. Rod Woods provided information on the item. Discussion ensued regarding the agreement.

MOTION DULY MADE BY BILL MOORHEAD AND SECONDED BY DONALD FROELICH, ITEM 6 WAS APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

ADMINISTRATIVE MATTERS:

7. TEMPORARY BILL ADJUSTMENT POLICY REVISIONS

It is recommended that the Board of Directors approve the Temporary Amendment to the Bill Adjustment Policy.

Matt Collings provided details on the item. Discussion ensued regarding the policy revisions.

MOTION DULY MADE BY RICHARD FIORE AND SECONDED BY GARY KURTZ, ITEM 7 WAS APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

LEGAL ITEMS:

8. ADOPTION OF RESOLUTION PROCLAIMING EXISTENCE OF A LOCAL EMERGENCY (RESOLUTION 20-04)

It is recommended that the Board of Directors approve the resolution entitled, "Proclaiming Existence of a Local Emergency."

Matt Collings provided information on the item. Discussion ensued regarding the resolution.

MOTION DULY MADE BY DUANE CAVE AND SECONDED BY GARY KURTZ, ITEM 8 WAS APPROVED AS PRESENTED. A ROLL CALL VOTE WAS TAKEN, AND THE

VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

INFORMATION ITEMS:

9. MONTHLY FINANCIAL REPORT

Trevor Agrelius presented the Monthly Financial Report.

GENERAL MANAGER MATTERS:(Brief general updates on District matters and/or brief general updates from staff - Informational purposes only.)

Matt Collings provided the Board with an update on the Districts COVID-19 response. Matt also stated that staff will be working on a response letter to the Municipal Water District of Orange County (MWDOC) proposed rate resolution and revised ordinance that will be considered by their Board. Finally, staff will provide the Board with a presentation on the District's budget at the April 23rd meeting.

PRESIDENT'S REPORT:

Brian Probolsky stated that the Building Ad-hoc committee has continued to meet with staff about the projects in progress at Plant 2A and that the projects are progressing well. Brian also stated that staff provided a letter to MWDOC on his behalf in regard to the Metropolitan Water District budget.

BOARD REPORTS:

Bill Moorhead commented on Plant 3A and asked staff if there was any concern that operations at the plant might be impacted due to people flushing items that shouldn't be flushed down the toilet.

Duane Cave thanked staff for all that they are doing to keep the District running during this troubling time.

Richard Fiore also thanked staff for all that they are doing and thanked President Probolsky for his very positive report.

Donald Froelich stated that he attended two MWDOC committee meetings.

FUTURE AGENDA ITEMS (Any items added under this section are for discussion at future meetings only.):

None.

LATE ITEMS: (Appropriate Findings to be Made)

None.

ADJOURNMENT:

The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. Bonita', is written over a horizontal line.

Tim Bonita
Recording Secretary