



moulton niguel water district

SPECIAL ADMINISTRATIVE COMMITTEE MEETING MOULTON NIGUEL WATER DISTRICT BOARD OF DIRECTORS

26880 Aliso Viejo Pkwy, Suite 150, Aliso Viejo

December 2, 2019

10:00 AM

Approximate Meeting Time: 1 Hour

1. CALL MEETING TO ORDER
2. APPROVE THE MINUTES OF THE NOVEMBER 6, 2019 ADMINISTRATIVE COMMITTEE MEETING

3. PUBLIC COMMENTS

Persons wishing to address the Board of Directors on matters not listed on the Agenda may do so at this time. "Request To Be Heard" forms are available at the entrance to the Board Room. Comments are limited to five minutes unless further time is granted by the Presiding Officer. Submit form to the Recording Secretary prior to the beginning of the meeting.

Those wishing to address the Board of Directors on any item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.

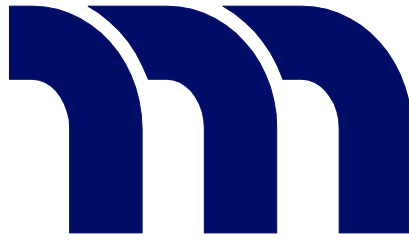
DISCUSSION ITEMS

4. Draft Audit Reports for the Fiscal Year Ended June 30, 2019
5. UCI Water Research Center Participation
6. Outreach Update

ADJOURNMENT

The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 831-2500 at least forty-eight (48) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary at least forty-eight (48) hours prior to the scheduled meeting.

Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 27500 La Paz Road, Laguna Niguel, CA (“District Office”). If such writings are distributed to members of the Board less than seventy-two (72) hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed except that, if such writings are distributed immediately prior to, or during the meeting, they will be available in the Board meeting room and on the District website at www.mnwd.com.



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DRAFT

MINUTES OF THE ADMINISTRATIVE COMMITTEE MEETING MOULTON NIGUEL WATER DISTRICT BOARD OF DIRECTORS

November 6, 2019

A Regular Meeting of the Administrative Committee of the Moulton Niguel Water District was held at the District offices, 26880 Aliso Viejo Pkwy, Suite 150, Aliso Viejo, California, at 10:00 AM on November 6, 2019. There were present and participating:

DIRECTORS

Richard Fiore	Director/Chair
Gary Kurtz	Director
Kelly Jennings	Director

Also present and participating were:

STAFF MEMBERS, LEGAL COUNSEL, AND MEMBERS OF THE PUBLIC

Matt Collings	Assistant General Manager
Rod Woods	Director of Engineering
Gina Hillary	Director of Human Resources
Jose Solorio	Government Affairs Officer
Ruben Duran	Best, Best, & Krieger (General Counsel)
Paige Gulck	Board Secretary
Trevor Agrelius	MNWD
Matt Brown	MNWD
Ian Morgan	MNWD
Breanna Ransom	MNWD
Laura Rocha	MNWD
Lindsey Stuvick	MNWD
Erik Tappin	Morgan Stanley

1. CALL MEETING TO ORDER

The meeting was called to order by Richard Fiore at 10:01 a.m.

#2.

2. APPROVE THE MINUTES OF THE OCTOBER 2, 2019 ADMINISTRATIVE COMMITTEE MEETING

MOTION DULY MADE BY KELLY JENNINGS AND SECONDED BY RICHARD FIORE, THE MINUTES OF THE OCTOBER 2, 2019 ADMINISTRATIVE COMMITTEE MEETING WERE APPROVED AS PRESENTED. THE VOTE WAS UNANIMOUS WITH DIRECTORS RICHARD FIORE, KELLY JENNINGS AND GARY KURTZ ALL VOTING "AYE".

3. PUBLIC COMMENTS

None.

DISCUSSION ITEMS

4. Draft Audit Reports for the Fiscal Year Ended June 30, 2019

Trevor Agrelius presented the Draft Audit Report. Discussion ensued regarding the Draft Audit Reports. The committee recommended sending this item to the Board for approval.

5. Deferred Compensation Retirement Plan

Gina Hillary and Erik Tappin presented items 5 and 6. Discussion ensued regarding the items. Staff will continue to finalize these items to bring to the Board for consideration.

6. Deferred Compensation Advisory Services

ADJOURNMENT

The meeting was adjourned at 10:38 a.m.

Respectfully submitted,

Paige Gulck
Board Secretary