



moulton niguel water district

COMMUNITY RELATIONS/CITIZENS ADVISORY COMMITTEE

BOARD OF DIRECTORS' MEETING

MOULTON NIGUEL WATER DISTRICT

26880 Aliso Viejo Parkway, Suite 150, Aliso Viejo

December 11, 2019

9:00 AM

Approximate Meeting Time: 1 Hour

AGENDA

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVE THE MINUTES OF THE DECEMBER 12, 2018 COMMUNITY RELATIONS/CITIZENS ADVISORY COMMITTEE BOARD OF DIRECTORS' MEETING

4. PUBLIC COMMENTS

Persons wishing to address the Board of Directors on matters not listed on the Agenda may do so at this time. "Request To Be Heard" forms are available at the entrance to the Board Room. Comments are limited to five minutes unless further time is granted by the Presiding Officer. Submit form to the Recording Secretary prior to the beginning of the meeting.

Those wishing to address the Board of Directors on any item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.

PRESENTATION ITEMS

5. Department Spotlight: Water Distribution Team

INFORMATION ITEMS

6. District-wide Implementation of Advanced Metering Infrastructure (AMI)
7. CAC Meeting Dates & Topics for 2020

8. Late Items (Appropriate Findings to be Made)

- a. Need to take immediate action; and
- b. Need for action came to District's attention after Agenda Posting. [Requires 2/3 vote (5 members) or unanimous vote if less than 2/3 are present]

ADJOURNMENT

The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 831-2500 at least forty-eight (48) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary at least forty-eight (48) hours prior to the scheduled meeting.

Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 26880 Aliso Viejo Parkway, Suite 150, Aliso Viejo, CA ("District Office"). If such writings are distributed to members of the Board less than seventy-two (72) hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed except that, if such writings are distributed immediately prior to, or during the meeting, they will be available in the Board meeting room and on the District website at www.mnwd.com.



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DRAFT

MINUTES OF THE REGULAR MEETING OF THE COMMUNITY RELATIONS/CITIZENS ADVISORY COMMITTEE BOARD OF DIRECTORS OF THE MOULTON NIGUEL WATER DISTRICT

December 12, 2018

A Regular Meeting of the Community Relations Board of Directors of the Moulton Niguel Water District was held at the District offices, 27500 La Paz Road, Laguna Niguel, California, at 9:00 AM on December 12, 2018. There were present and participating:

DIRECTORS

Duane Cave	Vice President/Chair
Richard Fiore	Director
Donald Froelich	President
Kelly Jennings	Director
Gary Kurtz	Director
Bill Moorhead	Director
Brian Probolsky	Vice President

Also present and participating were:

STAFF MEMBERS, LEGAL COUNSEL, AND MEMBERS OF THE PUBLIC

Joone Lopez	General Manager
Matt Collings	Assistant General Manager
Rod Woods	Director of Engineering
Drew Atwater	Director of Finance & Water Resources
Gina Hillary	Director of Human Resources
Todd Novacek	Director of Operations
Jose Solorio	Government Affairs Officer
Paige Gulck	Board Secretary
Tim Bonita	Recording Secretary
Matt Brown	MNWD
Ty Coston	MNWD
Karen Flores	MNWD
James Glover	MNWD

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Tim Land	MNWD
Medha Patel	MNWD
Doug Zytkevicz	MNWD
Bob Brown	CAC Member
Bob Bunyan	CAC Member
Greg Clements	CAC Member
Cindy Colton	CAC Member
Mary Jane Foley	CAC Member
Karen Langer	CAC Member
Larry Lizotte	CAC Member
Howard Revier	CAC Member
Paul Stanislau	CAC Member
Bill Sundin	CAC Member
Sherry Wanninger	CAC Member
Paul Whitelock	CAC Member
Mike Dunbar	General Manager, Emerald Bay Service District
Roger Butow	Member of the Public
Sharon Probolsky	Member of the Public

1. CALL MEETING TO ORDER

The meeting was called to order by Duane Cave at 9:08 a.m.

2. PLEDGE OF ALLEGIANCE

Donald Froelich led the Pledge of Allegiance.

3. APPROVE THE MINUTES OF THE JUNE 13, 2018 REGULAR MEETING OF THE COMMUNITY RELATIONS/CITIZENS' ADVISORY COMMITTEE BOARD OF DIRECTORS'

MOTION DULY MADE BY RICHARD FIORE AND SECONDED BY DONALD FROELICH, MINUTES OF THE APPROVE THE MINUTES OF THE JUNE 13, 2018 REGULAR MEETING OF THE COMMUNITY RELATIONS/CITIZENS' ADVISORY COMMITTEE BOARD OF DIRECTORS' WERE APPROVED AS PRESENTED. THE VOTE WAS UNANIMOUS WITH DIRECTORS DUANE CAVE, RICHARD FIORE, DONALD FROELICH, KELLY JENNINGS, GARY KURTZ, BILL MOORHEAD, AND BRIAN PROBOLSKY ALL VOTING 'AYE'.

4. PUBLIC COMMENTS

Duane Cave asked for a round of introductions.

PRESENTATION ITEMS

5. Department Spotlight: Customer Service Team

Joone Lopez provided a brief introduction to the item. Doug Zytkevicz and Karen Flores provided a presentation on the customer service team.

INFORMATION ITEMS

6. Focused Municipal Service Review for City of San Juan Capistrano by Orange County Local Agency Formation Commission

Jose Solorio provided information on the item.

7. Operations Center Consolidation & Improvement Project Update

Matt Collings provided an update on the Operations Center Consolidation & Improvement Project.

8. 50 Years of Water Recycling

Medha Patel provided information on the District's 50 Years of Water Recycling Anniversary.

9. Late Items (Appropriate Findings to be Made)

None.

ADJOURNMENT

Respectfully submitted,

Tim Bonita
Recording Secretary

