



# moulton niguel water district

## ADMINISTRATIVE COMMITTEE MEETING MOULTON NIGUEL WATER DISTRICT BOARD OF DIRECTORS

27500 La Paz Road, Laguna Niguel

May 1, 2019

10:00 AM

**Approximate Meeting Time: 1 Hour**

1. CALL MEETING TO ORDER
2. APPROVE THE MINUTES OF THE APRIL 3, 2019 ADMINISTRATIVE COMMITTEE MEETING
3. PUBLIC COMMENTS

*Persons wishing to address the Board of Directors on matters not listed on the Agenda may do so at this time. "Request To Be Heard" forms are available at the entrance to the Board Room. Comments are limited to five minutes unless further time is granted by the Presiding Officer. Submit form to the Recording Secretary prior to the beginning of the meeting.*

*Those wishing to address the Board of Directors on any item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.*

### **DISCUSSION ITEMS**

4. Smart Timer Program Agreement
5. Amendment No. 1 to the Janitorial Services Agreement - Omni Enterprise, Inc.
6. Administration Facility

### **INFORMATION ITEMS**

7. Monthly Financial Report
  - a. Summary of Financial Results
  - b. Budget Comparison Report
  - c. Statement of Net Position
  - d. Restricted Cash and Investments with Fiscal Agent

- e. Net Position
  - f. Summary of Disbursements March 2019
8. Quarterly Water Efficiency Report
  9. NatureScape Garden Tour Recap
  10. Community Outreach Update

### **ADJOURNMENT**

The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 831-2500 at least forty-eight (48) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary at least forty-eight (48) hours prior to the scheduled meeting.

Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 27500 La Paz Road, Laguna Niguel, CA ("District Office"). If such writings are distributed to members of the Board less than seventy-two (72) hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed except that, if such writings are distributed immediately prior to, or during the meeting, they will be available in the Board meeting room and on the District website at [www.mnwd.com](http://www.mnwd.com).