



Internal Employment Opportunity

- JOB TITLE:** Water Use Efficiency Analyst
- JOB STATUS:** Non-Exempt
- PAY RANGE:** \$31.82 - \$40.74 per hour, dependent on qualifications
- CLOSING DATE:** Open Until Filled, first review on Friday, July 11, 2014
- DUTIES:** This position is responsible for researching, assisting and implementing water conservation and water use efficiency programs for residential, landscape irrigation and commercial industrial customers. Evaluate effectiveness of conservation programs and provide data analysis to support overall water efficiency program design and planning. Provide rigorous data support for water use efficiency programs, including financial analysis, statistical analysis, and benefit/cost analysis. Work with customers and conservation staff toward improving water use efficiency. Respond to customer inquiries. Develop and maintain knowledge of water conservation practices, devices and techniques. Develop close working relationships with other water use efficiency staff and provide outreach that establishes a positive image for the District's water use efficiency programs. Incumbent will research, develop and recommend strategies for implementation of water use efficiency programs; analyze pre-program consumption data, collect data from various sources and monitor actual conservation results from program implementation, conduct special studies, develop reports of findings and recommendations, and assist in evaluating potential conservation demonstration and pilot projects; provide rigorous data support for water use efficiency programs.
- QUALIFICATIONS:** A high school diploma or equivalent certificate required; Bachelor's Degree with emphasis on physical sciences, environmental planning, business or a related field is desired. Must have a minimum of three years of experience in a position requiring the application of skills necessary to perform the above duties; possession of Water Conservation Practitioner

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Level 1 certification is required or have the ability to obtain within 18 months of job placement; must possess excellent written and oral communication skills. Must possess and maintain a valid California driver's license and a safe driving record.

**PHYSICAL
REQUIREMENTS:**

Position requires occasional stooping, bending, climbing, lifting, walking, reaching and the ability to carry and lift materials and objects weighing up to 35 pounds. In addition, this position requires travel by automobile to conduct District business, oral communication with District management, coworkers, and District customers in face-to-face, one-on-one, and group settings, regular use of the telephone for communication, operation of office equipment such as computer terminals, copiers, and facsimile machines; sitting for extended time periods and hearing and vision within normal ranges.

**APPLICATION
PROCEDURE:**

Internal Candidates: Please obtain a job bid form from the Human Resources Department.

Please submit your resume with your completed job bid form to the Human Resources Department by 4:00 p.m. on Friday, July 11, 2014 to be considered in the first review of applications.