

NOTICE AND CALL OF SPECIAL MEETING OF
PERSONNEL & SALARY
BOARD OF DIRECTORS'
MOULTON NIGUEL WATER DISTRICT
27500 La Paz Road, Laguna Niguel
Friday, September 16, 2011
9:00 a.m.
Approximate Meeting Time: 3 - 4 Hours

NOTICE IS HEREBY GIVEN that a Special Personnel & Salary Board of Directors of the Moulton Niguel Water District ("MNWD") has been called by the Chairman of the Personnel & Salary Board Meeting to be held on Friday, September 16, 2011 at 9:00 a.m., at MNWD's Administrative Offices located at the address above. The following business will be transacted and is the Agenda for these Meetings:

AGENDA

1. Call Meeting to Order
2. Approve the Open and Closed Session Minutes of the August 18, 2011 Special Personnel & Salary Meetings.
3. Public Comments
Persons wishing to address the Board of Directors on any Personnel & Salary Matters item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time. (As required by law, public comments during a Special Meeting may address only specific items listed on the agenda, no other matters.)
4. A CLOSED SESSION WILL BE CONDUCTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54957 FOR:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
5. A CLOSED SESSION WILL BE CONDUCTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54957.6 TO:

CONFERENCE WITH LABOR NEGOTIATORS:

District representatives: Robert Gumerman, General Manager
Bradley Neufeld, Labor Counsel
Amber Cutler, Administrative Assistant-HR

Employee organization: Moulton Niguel Water District Employees Association (MNWDEA)

6. VEHICLE AND EQUIPMENT POLICY

Staff will review the Vehicle and Equipment Policy with the Board of Directors and the action that was taken at the November 16, 2009 Personnel & Salary Meeting. The Board may make changes to the Policy as necessary.

7. CLARIFICATION OF THE APPROVED GEOGRAPHIC INFORMATION SYSTEMS (GIS) ANALYST POSITION

On August 18, 2011, the Board of Directors approved the creation of a new Geographic Information Systems Analyst position. The intent of the position was to be a senior position and the job description reflects a senior-level position; however, this was not included in the title.

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS APPROVES THE CORRECTED JOB TITLE OF SENIOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) ANALYST.

8. STATUS UPDATE OF DISTRICT REORGANIZATION STUDY

Dr. Bill Mathis will provide a status update on his District Reorganization Study.

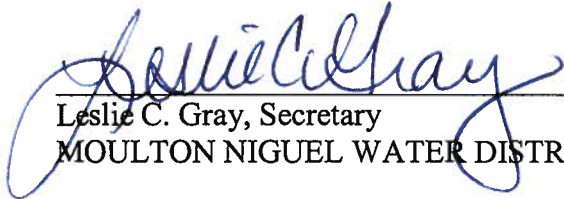
(SPECIAL PERSONNEL & SALARY MEETING – NO ADDITIONS TO AGENDA)

9. Adjournment

The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 643-2006 at least twenty-four (24) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary at least twenty-four (24) hours prior to the scheduled meeting.

Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 27500 La Paz Road, Laguna Niguel, CA ("District Office"). If such writings are distributed to members of the Board less than 24 hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the Board meeting room.

I hereby certify that the foregoing Notice was personally delivered, faxed, mailed or e-mailed to each member of the MNWD Board of Directors at least 24 hours prior to the scheduled time of the Special Meeting so noticed above; and posted 24 hours prior to the time of the Special Meeting at the usual agenda posting location of MNWD.



Leslie C. Gray, Secretary
MOULTON NIGUEL WATER DISTRICT