


NOTICE AND CALL OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS
MOULTON NIGUEL WATER DISTRICT
27500 La Paz Road, Laguna Niguel
Thursday, November 17, 2011
9:00 a.m.
Approximate Meeting Time: 1-2 Hours

NOTICE IS HEREBY GIVEN that a Special Meeting of the Board of Directors of the Moulton Niguel Water District (“MNWD”) has been called by the Chairman of the Board to be held on Thursday, November 17, 2011, at 9:00 a.m., at MNWD’s Administrative Offices located at the address above. The following business will be transacted and is the Agenda for this Special Meeting: (attached)

The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 643-2006 at least twenty-four (24) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary at least twenty-four (24) hours prior to the scheduled meeting.

Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 27500 La Paz Road, Laguna Niguel, CA (“District Office”). If such writings are distributed to members of the Board less than 24 hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the Board meeting room.

I hereby certify that the foregoing Notice was personally delivered, faxed, mailed or e-mailed to each member of the MNWD Board of Directors at least 24 hours prior to the scheduled time of the Special Meeting so noticed above; and posted 24 hours prior to the time of the Special Meeting at the usual agenda posting location of MNWD.



Leslie C. Gray, Secretary
MOULTON NIGUEL WATER DISTRICT

AGENDA

Board of Directors' Meeting
November 17, 2011
9:00 a.m.

AGENDA

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. MINUTE APPROVAL:

- REGULAR AND CLOSED SESSION OF THE BOARD OF DIRECTORS' MEETING OF OCTOBER 20, 2011

4. PUBLIC COMMENTS

Those wishing to address the Board of Directors on any item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.

GENERAL MANAGER MATTERS:

5. a. SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) UPDATE
- b. UPDATE ON WBBRS IMPLEMENTATION
- c. CALIFORNIA FORWARD INITIATIVE – NOVEMBER 2012 BALLOT
- d. MEETING WITH THE NINE SOUTH COUNTY AGENCIES ON OCTOBER 26, 2011
- e. DESIGNATE A BOARD MEMBER AS A VOTING DELEGATE FOR THE GENERAL SESSION AT THE UPCOMING ACWA CONFERENCE ON WEDNESDAY, NOVEMBER 30, 2011, AND, IF NECESSARY, ON THURSDAY, DECEMBER 1, 2011
- f. GENERAL MANAGER'S REPORT

CONSENT CALENDAR ITEMS:

Consent items: Unless the General Manager or the Board requests that an item be removed from the Consent Calendar

The following items were previously discussed at the Engineering & Operations Board Meeting (11/14/11) and the Finance & IT Board Meeting (11/16/11).

6. RECEIVE AND FILE MONTHLY OPERATIONAL STATUS REPORTS.
7. RECEIVE AND FILE MONTHLY CONSTRUCTION PROGRESS REPORT.
8. RECEIVE AND FILE CAPITAL PROJECTS BUDGET SUMMARY FOR OCTOBER 2011.
9. RECEIVE AND FILE WATER SUPPLY RELIABILITY PROJECTS' STATUS SUMMARY REPORT.

10. UPPER CHIQUITA RESERVOIR, PROJECT NO. 2008.032

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS INCREASES THE PROJECT BUDGET AND EXPENSE AUTHORIZATION FROM \$16,891,000 TO \$18,590,000. THIS PROJECT WILL BE FINANCED FROM FUND 12 – WATER SUPPLY RELIABILITY FUND.

11. SEISMIC AND STRUCTURAL ASSESSMENT OF STEEL TANKS, PROJECT NO. 2011.014

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS AWARDS THE PROFESSIONAL SERVICES AGREEMENT TO RBF CONSULTING FOR AN AMOUNT NOT-TO-EXCEED \$179,780; AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT, AND APPROVE A PROJECT EXPENSE AUTHORIZATION OF \$200,000. THIS PROJECT WILL BE FINANCED FROM FUND 7 – REPLACEMENT AND REFURBISHMENT FUND.

12. SEVILLE RESERVOIR NOS. 1 AND 2 INTERIOR AND EXTERIOR COATING, PROJECT NO. 2011.021

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS AWARDS THE PROFESSIONAL SERVICES AGREEMENT TO DON NICHOLSON & ASSOCIATES FOR AN AMOUNT NOT-TO-EXCEED \$48,000, AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT. THIS PROJECT WILL BE FINANCED FROM FUND 7 – REPLACEMENT AND REFURBISHMENT FUND.

13. ASPHALT AND CONCRETE REPAIR CONSTRUCTION SERVICES FOR FISCAL YEAR 2011/2012

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS AWARDS THE SERVICE AGREEMENT FOR THE REMAINDER OF FISCAL YEAR 2011/2012 TO SANDERS PAVING FOR AN AMOUNT NOT-TO-EXCEED \$250,000, AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT. THIS PROJECT WILL BE FINANCED FROM THE OPERATIONS AND MAINTENANCE BUDGET, GENERAL FUND.

14. GOUGH SYSTEM CONTRACT DATA CONVERSION, PROJECT NO. 2010.033

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS AWARDS THE PROFESSIONAL SERVICES AGREEMENT TO GOUGH SYSTEMS FOR AN AMOUNT NOT-TO-EXCEED \$93,200 (DATA CONVERSION & TEMPORARY INTERFACE BETWEEN GOUGH AND JDEDWARDS); AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE DISTRICT; AND AUTHORIZE AN ADDITIONAL PROJECT EXPENDITURE OF \$93,200. THIS PROJECT WILL BE FINANCED FROM FUND 7 – REPLACEMENT AND REFURBISHMENT FUND.

15. REQUEST BUDGET APPROPRIATION FOR THE NEW SENIOR FINANCIAL ANALYST POSITION

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS APPROVES A FY 2011/2012 BUDGET APPROPRIATION FOR THE NEW SENIOR FINANCIAL ANALYST POSITION FOR AN AMOUNT NOT-TO-EXCEED \$142,080.

16. NEW/REPLACEMENT VEHICLES

THE BOARD OF DIRECTORS APPROVES THE PURCHASE OF SIX (6) NEW/REPLACEMENT VEHICLES IN THE AMOUNT OF \$275,754.38. THESE VEHICLES WILL BE FINANCED FROM THE OPERATIONS & MAINTENANCE BUDGET, GENERAL FUND.

17. RECEIVE AND FILE FINANCIAL STATEMENTS FOR PERIOD ENDED SEPTEMBER 30, 2011.

18. RECEIVE AND FILE THE SUMMARY OF DISBURSEMENTS IN THE AMOUNT OF \$7,718,612.04 DATED OCTOBER 31, 2011.

ENGINEERING & OPERATIONS MATTERS: None

FINANCE & INFORMATION TECHNOLOGY MATTERS: None

LEGAL MATTERS: None

19. **PRESIDENT'S REPORT**

20. **BOARD REPORTS**

(SPECIAL MEETING – NO ADDITIONS

21. **ADJOURNMENT**