

COMMUNITY RELATIONS
BOARD OF DIRECTORS' MEETING
MOULTON NIGUEL WATER DISTRICT
27500 La Paz Road, Laguna Niguel
Wednesday, June 8, 2011
9:00 a.m.

Approximate Meeting Time: 2 to 3 Hours

1. Call Meeting to Order

2. Public Comments

Persons wishing to address the Board of Directors on matters not listed on the Agenda may do so at this time. "Request To Be Heard" forms are available at the entrance to the Board Room. Comments are limited to five minutes unless further time is granted by the Presiding Officer. Submit form to the Recording Secretary prior to the beginning of the meeting.

Those wishing to address the Board of Directors on any item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.

PRESENTATION ITEMS

3. MNWD's Educational Outreach

- MNWD had three winners in the Municipal Water District of Orange County's (MWDOC) Annual Poster and Slogan Contest – recognize the three winners
- MNWD Website
 - Total Hits
 - Updates/Changes
- MNWD's Participation in Community Events
 - California-Friendly Landscape Classes
 - Mission Viejo Arts Alive Festival
 - Water Awareness Day
 - Mission Viejo 3rd Grade Environmental Fair

4. Review June 2011 Water Quality Report

DISCUSSION ITEMS

5. Discussion of the Water-Budget-Based Rate Structure

- Total Number of Accounts (Internal Audits)
 - Actual Number Customers in Tiers 4 - 5

- Letters
- Phone Calls
- Follow-up calls
- Variance Requests
 - Landscape Adjustment
 - Number of People Per Household

6. EL TORO WATER DISTRICT RATE STRUCTURE DISCUSSION

Staff was directed at a recent meeting to present a discussion of ETWD’s recently implemented “Water Budget Based Tiered Conservation Rate Structure”, and how \$600,000 of “penalty money” was collected that was ultimately returned to the rate payers. An explanation will be presented based upon factual information provided by ETWD.

7. Discussion of July and August *WaterLines* Topics

8. MONTHLY OPERATIONAL STATUS REPORTS – DISTRICT ACTIVITY REPORT

A proposed revision to this portion of the Board Meeting Consent Calendar will be presented.

9. DISTRICT ORGANIZATIONAL ASSESSMENT STUDY

The General Manager believes the District’s current organizational structure and staffing levels are inadequate for the future goals of the District, as well as for the evaluation and implementation of future opportunities that will become available. It is anticipated that this Study will be completed and brought before the Board within two months. To perform the Study, the General Manager intends to select a management consultant and conduct the effort within his expenditure authorization.

RECOMMENDED ACTION:

BOARD OF DIRECTORS CONCURS WITH THE GENERAL MANAGER’S RECOMMENDATION TO PERFORM THE DISTRICT ORGANIZATIONAL ASSESSMENT STUDY AND AUTHORIZES THE SELECTION OF A MANAGEMENT CONSULTANT WITHIN THE GENERAL MANAGER’S EXPENDITURE AUTHORIZATION.

10. MEDIA CONTACT

During the Board Meeting on Thursday, May 19, 2011, Director Probolsky proposed that the General Manager should be designated as the sole media contact for the District.

RECOMMENDED ACTION:

BOARD OF DIRECTORS APPOINTS THE GENERAL MANAGER AS THE OFFICIAL DISTRICT REPRESENTATIVE TO HAVE SOLE CONTACT WITH THE MEDIA.

11. Schedule the next Citizens' Advisory Committee Meeting in July

12. Late Items (Appropriate Findings to be Made)

a. Need to take immediate action; and

b. Need for action came to District's attention after Agenda Posting
[Requires 2/3 vote (5 members) or unanimous vote if less than 2/3 are present]

13. Adjournment

The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 643-2006 at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary seventy-two hours prior to the scheduled meeting.

Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 27500 La Paz Road, Laguna Niguel, CA ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the Board meeting room.