

AGENDA

Board of Directors' Meeting

January 19, 2012

5:30 p.m.

A copy of the agenda and attachments is available for review at the District office. The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 643-2006 at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary at least seventy-two (72) hours prior to the scheduled meeting. The next Regular Board Meeting will be held at 5:30 p.m. on February 16, 2012 at the Moulton Niguel Water District.

**BOARD OF DIRECTORS' MEETING
MOULTON NIGUEL WATER DISTRICT
27500 La Paz Road, Laguna Niguel
January 19, 2012
5:30 p.m.
Approximate Meeting Time: 2 Hours**

Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 27500 La Paz Road, Laguna Niguel, CA ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the Board meeting room.

AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **MINUTE APPROVAL:**

**REGULAR BOARD OF DIRECTORS' MEETING OF DECEMBER 15, 2011, AND
CLOSED SESSION OF REGULAR BOARD OF DIRECTORS' MEETING OF
DECEMBER 15, 2011**

4. **PUBLIC COMMENTS**

Persons wishing to address the Board of Directors on matters not listed on the Agenda may do so at this time. "Request To Be Heard" forms are available at the entrance to the Board Room. Comments are limited to five minutes unless further time is granted by the Presiding Officer. Submit form to the Recording Secretary prior to the beginning of the meeting.

Those wishing to address the Board of Directors on any item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.

CONSENT CALENDAR ITEMS:

Consent items: Unless the General Manager or the Board requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Requests for discussion of any specific item should be made to the Presiding Officer in conjunction with the discussion of the consent motion.

The following items were previously discussed at either the Engineering & Operations (1/16/12) or Finance & Information Technology (1/18/12) Board Meetings:

5. RECEIVE AND FILE MONTHLY OPERATIONAL STATUS REPORTS
6. RECEIVE AND FILE MONTHLY CONSTRUCTION PROGRESS REPORT
7. RECEIVE AND FILE CAPITAL PROJECTS BUDGET SUMMARY FOR DECEMBER 2011
8. RECEIVE AND FILE WATER SUPPLY RELIABILITY PROJECTS' STATUS SUMMARY REPORT
9. COMMUNICATIONS CELL SITE LEASE PROGRAM

THE BOARD OF DIRECTORS AUTHORIZES THE GENERAL MANAGER TO EXECUTE AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR TELECOM GROUP PARTNERS CORP BY \$40,000 FOR A TOTAL NOT-TO-EXCEED CONTRACT VALUE OF \$78,357; AND INCREASES THE EXPENSE AUTHORIZATION TO \$78,357. THIS PROJECT WILL BE FINANCED FROM THE GENERAL FUND.

10. 54-INCH CENTRAL INTERTIE PIPELINE INSPECTION PLAN, PROJECT NO. 2011.011

THE BOARD OF DIRECTORS AWARDS THE PROFESSIONAL SERVICES AGREEMENT TO CH2MHILL FOR AN AMOUNT NOT-TO-EXCEED \$235,806; AUTHORIZES THE GENERAL MANAGER TO EXECUTE THE AGREEMENT, AND APPROVES A PROJECT EXPENSE AUTHORIZATION OF \$285,806. THIS PROJECT WILL BE FINANCED FROM FUND 7 – REPLACEMENT AND REFURBISHMENT FUND.

11. PROGRAMMABLE LOGIC CONTROLLER (PLC) PANEL REPLACEMENT, PROJECT NO. 2011.016

THE BOARD OF DIRECTORS INCREASES THE PROJECT EXPENSE AUTHORIZATION OF \$83,000 TO \$220,000. THIS PROJECT WILL BE FINANCED FROM FUND 7 – REPLACEMENT AND REFURBISHMENT FUND.

12. RED OAK CONSULTING (MALCOLM PIRNIE), UPDATED COST-OF-SERVICES STUDY

THE BOARD OF DIRECTORS APPROVES A PROFESSIONAL SERVICES AGREEMENT WITH RED OAK CONSULTING FOR UPDATING THE COST-OF-SERVICES STUDY IN THE AMOUNT NOT-TO-EXCEED OF \$65,027; APPROPRIATE FUNDS FROM THE GENERAL FUND UNDESIGNATED RESERVES AMENDING THE 2011-12 BUDGET; AND AUTHORIZES THE GENERAL MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF THE DISTRICT.

13. RECEIVE AND FILE FINANCIAL STATEMENTS FOR PERIOD ENDED NOVEMBER 30, 2011
14. RECEIVE AND FILE SUMMARY OF DISBURSEMENTS IN THE AMOUNT OF \$6,253,484.94 DATED DECEMBER 31, 2011

GENERAL MANAGER MATTERS:

15. a. SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) UPDATE
 - Proposition 50 Grant Funding for PC 15
- b. UPDATE ON CHIQUITA WATER RECLAMATION PLANT BIOSOLIDS PROJECT
- c. CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) MID-YEAR CONFERENCE – JANUARY 18-20, 2012
- d. GENERAL MANAGER’S REPORT

ENGINEERING & OPERATIONS MATTERS:

16. UPPER CHIQUITA RESERVOIR, PROJECT NO. 2008.032

THE BOARD OF DIRECTORS AUTHORIZES THE PURCHASE OF AN ADDITIONAL 20.9 ACRE-FEET OF CAPACITY IN THE UPPER CHIQUITA RESERVOIR; AND INCREASES THE PROJECT BUDGET AND EXPENSE AUTHORIZATION FROM \$18,590,000 TO \$20,400,000. THIS PROJECT WILL BE FINANCED FROM FUND 12 – WATER SUPPLY RELIABILITY FUND.

FINANCE AND INFORMATION TECHNOLOGY MATTERS: None

LEGAL MATTERS:

17. APPROVAL OF FINAL UPPER CHIQUITA EMERGENCY STORAGE RESERVOIR PARTICIPATION AND OPERATIONS AGREEMENT

Attachment L-1 is the final proposed form of the agreement for participation in and operation of the Upper Chiquita Reservoir (UCR) among Santa Margarita Water District, the District, the cities of San Clemente and San Juan Capistrano, and South Coast Water District.

The Engineering and Operations Staff Report discusses the proposed final capacity interests of the District and other participants as a result of San Juan Capistrano’s reduction in capacity in the UCR, and the anticipated final project budget for the District’s capacity interest. The Board previously approved a substantially final form of the agreement in June 2011. A brief summary of the changes to the agreement is included in **Attachment L-2** to the Agenda.

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS APPROVES AND AUTHORIZES THE PRESIDENT TO EXECUTE THE FINAL UPPER CHIQUITA RESERVOIR PARTICIPATION AGREEMENT IN THE FORM PRESENTED.

18. **PRESIDENT’S REPORT**

19. **BOARD REPORTS**

20. **LATE ITEMS (Appropriate Findings to be Made)**

- A. Need to take immediate action; and
- B. Need for action came to District's attention after Agenda Posting
[Requires 2/3 vote (5 members) or unanimous vote if less than 2/3 are present]