

# **AGENDA**

Board of Directors' Meeting  
August 18, 2011  
5:30 p.m.

A copy of the agenda and attachments is available for review at the District office. The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 643-2006 at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary at least seventy-two (72) hours prior to the scheduled meeting. The next Regular Board Meeting will be held at 5:30 p.m. on September 15, 2011 at the Moulton Niguel Water District.

**BOARD OF DIRECTORS' MEETING  
MOULTON NIGUEL WATER DISTRICT  
27500 La Paz Road, Laguna Niguel  
August 18, 2011  
5:30 p.m.  
Approximate Meeting Time: 1 Hour**

*Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 27500 La Paz Road, Laguna Niguel, CA ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the Board meeting room.*

## **AGENDA**

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. MINUTE APPROVAL:**

- REGULAR BOARD OF DIRECTORS' MEETING OF JULY 21, 2011

**4. PUBLIC COMMENTS**

*Persons wishing to address the Board of Directors on matters not listed on the Agenda may do so at this time. "Request To Be Heard" forms are available at the entrance to the Board Room. Comments are limited to five minutes unless further time is granted by the Presiding Officer. Submit form to the Recording Secretary prior to the beginning of the meeting.*

*Those wishing to address the Board of Directors on any item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.*

**5. PRESIDENT'S REPORT**

**6. BOARD REPORTS**

**GENERAL MANAGER'S REPORT:**

**7. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AWARD**

**8. SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) UPDATE**

**9. UPDATE ON WBBRS IMPLEMENTATION**

10. UPDATE ON OCWD/MWDOC CONSOLIDATION EFFORTS
11. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 10 BOARD ELECTION FOR 2012/2013 TERM

ACWA Region 10 is conducting its annual election. The election will include Chair, Vice Chair, and five Board Members. Attached at **GM-1**, is the Region 10 Board Ballot for the 2012/2013 Term. President Larry B. McKenney currently serves on the Region 10 Board pursuant to a vacancy filled in June 2011. Ballots are due to ACWA by September 30, 2011.

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS NAME AN AUTHORIZED REPRESENTATIVE TO CAST THE BALLOT ON BEHALF OF THE DISTRICT AND PROVIDE BOARD DIRECTION TO STAFF FOR VOTING FOR A CHAIR, VICE CHAIR, AND FIVE BOARD MEMBERS FOR ACWA REGION 10.

12. ADMINISTRATIVE MATTERS/GENERAL DISTRICT BUSINESS (UPDATE AS NECESSARY)

CONSENT CALENDAR ITEMS:

*Consent items: Unless the General Manager or the Board requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Requests for discussion of any specific item should be made to the Presiding Officer in conjunction with the discussion of the consent motion.*

**The following items were previously discussed at the Engineering & Operations Board Meeting (8/15/11) and the Finance & IT Board Meeting (8/17/11).**

13. RECEIVE AND FILE MONTHLY OPERATIONAL STATUS REPORTS
14. RECEIVE AND FILE MONTHLY CONSTRUCTION PROGRESS REPORT
15. RECEIVE AND FILE CAPITAL PROJECTS BUDGET SUMMARY FOR FISCAL YEAR 2010/2011
16. RECEIVE AND FILE CAPITAL PROJECTS BUDGET SUMMARY FOR JULY 2011
17. RECEIVE AND FILE WATER SUPPLY RELIABILITY PROJECTS' STATUS SUMMARY REPORT
18. ANNUAL CONTRACTS, PROFESSIONAL SERVICE AGREEMENTS, AMENDMENTS, AND PURCHASE ORDERS FOR FISCAL YEAR 2011/2012

The District utilizes various consultants and contractors to provide services to support the functions necessary for District operations. The District's current Purchasing Policy requires the Board approve any contract or purchase order exceeding \$45,000. Sufficient funds have been appropriated in the Fiscal Year 2011/2012 Budget for these purchases. A Staff Report was provided on this matter at the Engineering and Operations Meeting on August 15, 2011.

RECOMMENDED ACTION:

THE BOARD OF DIRECTORS AUTHORIZES THE GENERAL MANAGER TO EXECUTE A SERVICE AGREEMENT WITH PROCESS SOLUTIONS, INC. THROUGH FISCAL YEAR 2011/2012 FOR AN AMOUNT NOT-TO-EXCEED \$90,000.

19. 457 DEFERRED COMPENSATION PLAN INVESTMENT OPTION MODIFICATION

THE BOARD OF DIRECTORS ADOPTS RESOLUTION NO. 11-\_\_ ENTITLED, "RESOLUTION OF THE BOARD OF DIRECTORS ELIMINATING *MNWD INVESTMENT OPTION* UNDER SECTION 457 DEFERRED COMPENSATION PLAN".

20. GENERAL MANAGER/STAFF APPROVAL LIMITS

THE BOARD OF DIRECTORS RESCINDS RESOLUTION 08-27 AND ADOPTS RESOLUTION NO. 11-\_\_ ENTITLED, "RESOLUTION OF THE BOARD OF DIRECTORS AUTHORIZING THE GENERAL MANAGER AND THE GENERAL MANAGER'S STAFF TO APPROVE PURCHASES AND CONTRACTS".

21. ERP HARDWARE/SOFTWARE PROCUREMENT

THE BOARD OF DIRECTORS AUTHORIZES A PROJECT EXPENDITURE OF \$20,000 FOR ERP PROJECT NO. 2010.033, SOFTWARE AND HARDWARE, PHASE ONE.

22. RECEIVE AND FILE THE SUMMARY OF DISBURSEMENTS IN THE AMOUNT OF \$8,116,451 DATED JULY 31, 2011.

ENGINEERING & OPERATIONS MATTERS:

23. See Consent Calendar Items

FINANCE & INFORMATION TECHNOLOGY MATTERS:

24. See Consent Calendar Items

LEGAL MATTERS:

25. None