

# **NOTICE AND CALL, AGENDA FOR JOINT COMMUNITY RELATIONS/ PERSONNEL & SALARY BOARD MEETINGS**

## **QUARTERLY COMMUNITY RELATIONS BOARD OF DIRECTORS' MEETING**

to be held jointly with a

## **SPECIAL MEETING OF PERSONNEL & SALARY BOARD OF DIRECTORS**

**Moulton Niguel Water District**

**27500 La Paz Road**

**Laguna Niguel, CA 92677**

**Wednesday, March 9, 2011**

**9:00 a.m. (PST)**

**Approximate Meeting Time: 2-3 Hours**

**NOTICE IS HEREBY GIVEN** that the Quarterly Meeting of the Community Relations Board of Directors of the Moulton Niguel Water District ("MNWD") will be held jointly with a Special Meeting of the Personnel & Salary Board of Directors called by the Chairman of the Personnel & Salary Board, on Wednesday, March 9, 2011 at 9:00 a.m., PST at MNWD's Administrative Offices located at the address above. The following business will be transacted and is the Agenda for these Meetings:

### **AGENDA**

#### **COMMUNITY RELATIONS MATTERS**

1. Call Meeting to Order
2. Approve the Minutes of the February 9, 2011 Special Joint Meeting of the Citizens' Advisory Committee and the Community Relations Board of Directors' Meeting
3. Public Comments  
*Persons wishing to address the Board of Directors on matters not listed on the Agenda may do so at this time. "Request To Be Heard" forms are available at the entrance to the Board Room. Comments are limited to five minutes unless further time is granted by the Presiding Officer. Submit form to the Recording Secretary prior to the beginning of the meeting.*

*Those wishing to address the Board of Directors on any Community Relations Matters item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time.*

4. Discussion of MNWD's Educational Outreach:
  - MNWD Website
    - Total Web Hits
    - Updates/Changes
  - MWDOC Poster and Slogan Contest
  - MNWD's Participation in Community Events
    - Water Awareness Day
    - 3<sup>rd</sup> Grade Environmental Fair
5. Diemer Shutdown Outreach
6. Discussion of the Water-Budget-Based Rate Structure
  - Pre-Public Hearing Outreach Efforts
  - Post-Public Hearing Outreach Efforts
    - Workshops
    - Letters
    - Internal Audits
    - Phone Calls
    - Variance Request Forms
      - Residential Customer Form
      - Landscape/Irrigation Customer Form
7. March WaterLines
8. Discussion of April WaterLines Topics
9. Late Items – Community Relations Matters Only (Appropriate Findings to be Made)
  - a. Need to take immediate action; and
  - b. Need for action came to District's attention after Agenda posting  
[Requires 2/3 vote (5 members) or unanimous vote if less than 2/3 present.]

#### **PERSONNEL & SALARY MATTERS**

10. Approve Minutes of February 14, 2011 Legal & Legislation Board/Joint Quarterly Personnel & Salary Board Meeting
11. Public Comments  
Persons wishing to address the Board of Directors on any Personnel & Salary Matters item listed on the Agenda should submit a "Request To Be Heard" form to the Recording Secretary before the Presiding Officer announces that agenda item. Your name will be called to speak at that time. **(As required by law, public comments during a Special Meeting may address only specific items listed on the agenda, no other matters.)**

12. A CLOSED SESSION WILL BE CONDUCTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54957.6 TO:

CONFERENCE WITH LABOR NEGOTIATORS:

District representatives: Robert Gumerman, General Manager  
Bradley Neufeld, Labor Counsel  
Amber Cutler, Administrative Assistant-HR

Employee organization: Moulton Niguel Water District Employees  
Association (MNWDEA) and all unrepresented (Exempt)  
employees

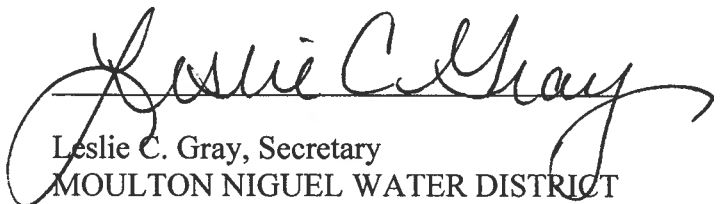
(SPECIAL PERSONNEL & SALARY MEETING – NO ADDITIONS TO AGENDA)

13. Adjournment

The Board of Directors' Meeting Room is wheelchair accessible. If you require any special disability related accommodations (i.e., access to an amplified sound system, etc.), please contact the Moulton Niguel Water District Secretary's office at (949) 643-2006 at least forty-eight (48) hours prior to the scheduled meeting. This agenda can be obtained in alternate format upon written request to the Moulton Niguel Water District Secretary at least forty-eight (48) hours prior to the scheduled meeting.

I hereby certify that the foregoing Notice was personally delivered, faxed, mailed or e-mailed to each member of the MNWD Board of Directors at least 72 hours prior to the scheduled time of the Special Meeting so noticed above; and posted 72 hours prior to the time of the Special Meeting at the usual agenda posting location of MNWD.

Agenda exhibits and other writings that are disclosable public records distributed to all, or a majority of, the members of the Moulton Niguel Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Office, 27500 La Paz Road, Laguna Niguel, CA ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the reception area of the District Office at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the Board meeting room.

  
Leslie C. Gray, Secretary  
MOULTON NIGUEL WATER DISTRICT